



**AURORA PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
BOARD OF LIBRARY TRUSTEES
JUNE 22, 2022**

CALL TO ORDER: 6:38 p.m.

Present: Trustees Paul LaTour, Sandeep Londhe, Matthew Orr, Melinda Riddick

Absent: Ryan Cytryn, Joe Filapek, Suzanne Stegeman

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Finance Manager Mark Salem, Director of Neighborhood Services Heather Sturm, Human Resources Manager Brenda Blough

ADDITIONS/CHANGES TO THE AGENDA: None

MINUTES OF THE MAY 25, 2022 BOARD MEETING:

Paul LaTour moved, seconded by Sandeep Londhe, the board voted unanimously to approve the minutes of the May 25, 2022, Board Meeting.

All in Favor

Motion Carried

BOARD MEETING 5-25-2022 MINUTES APPROVED

EXECUTIVE DIRECTOR'S REPORT:

Michaela Haberkern updated the board on staff activities and invited trustees to join staff and the bookmobile at the City's 4th of July parade.

FINANCE COMMITTEE REPORT:

Committee Chair Melinda Riddick reported that the Finance Committee met Monday, June 20 to discuss the FY23 Working Budget, levy strategy recommendation, and Calendar of Financial Ordinances. Discussion was deferred to New Business.

POLICY AND PERSONNEL COMMITTEE REPORT:

Committee Chair Paul LaTour reported that the Policy and Personnel Committee met on Tuesday, June 14 to review the Identity Protection Policy and to begin the process of reviewing the Employee Handbook. Paul outlined the process for handbook review for the board. Discussion of the Identity Protection Policy was deferred to New Business.

PUBLIC COMMENTS: One community member addressed the board regarding his objection to the library's celebration of Pride month.

NEW BUSINESS:

Approval of May-June Bills

Finance Manager Mark Salem updated the board with an overview of the library's current financial position and expenditures.

Paul LaTour moved, seconded by Sandeep Londhe to approve the monthly expenditures as listed on the Authorization

Sheet for the period May 26, 2022 to June 22, 2022 in the amount of \$889,856.83.

Roll call on motion:

Yes: Trustees LaTour, Londhe, Orr, Riddick

No: None

Abstain: None

Absent: Cytryn, Filapek, Stegeman

Motion Carried

PAYMENT OF BILLS 5-26-22 TO 6-22-22 APPROVED

Services to Spanish Speakers

Spanish Language Programmers Mariana Guerrero and Fabiola Duensing presented to the board an overview of the library's recent outreach project to Spanish speakers in our community, as well as about some of the library's regular programming and services.

Board Terms

Library district trustees serve 6 years by default, but the board can act to shorten the term to 4 years for newly elected members if they choose. Board members agreed to defer the discussion until more members could be in attendance.

Identity Protection Policy

Paul LaTour discussed the Identity Protection Policy with the board. The library is required to have a policy that addresses how we protect Social Security Numbers and informs the people we collect those identifiers from why we are collecting them. We do not actually collect Social Security Numbers, except in very limited circumstances related to employment. This is a very light revision of our previous policy, and it has been reviewed by the library's attorney. The committee recommends that the full board approve this policy.

Melinda Riddick moved, seconded by Sandeep Londhe to approve the Identity Protection Policy.

Roll call on motion:

Yes: Trustees LaTour, Londhe, Orr, Riddick

No: None

Abstain: None

Absent: Cytryn, Filapek, Stegeman

Motion Carried

IDENTITY PROTECTION POLICY APPROVED

FY23 Working Budget

Melinda Riddick reviewed the committee's discussion of the FY23 Working Budget. The committee recommends the board approve the FY23 Working Budget.

Sandeep Londhe moved, seconded by Paul LaTour to approve the FY23 Working Budget as presented.

Roll call on motion:

Yes: Trustees LaTour, Londhe, Orr, Riddick

No: None

Abstain: None

Absent: Cytryn, Filapek, Stegeman

Motion Carried

FY23 WORKING BUDGET APPROVED AS PRESENTED

Levy Strategy Discussion

Melinda Riddick led the board in a discussion of levy strategy in times of inflation. She reminded the board that the rate of inflation is higher than 5% for the first time since the Property Tax Extension Limitation Law was enacted. The board discussed the issues surrounding levying for a rate higher than 5%, including the requirement for a Truth in Taxation Act Hearing. There was general support among trustees for levying for a 7% increase, to account for projected growth and to ensure that the library receives all the revenues it is entitled to.

FY23 Financial Ordinance Calendar

Melinda Riddick reviewed the Financial Ordinance Calendar with the board. It lays out the timeline for enacting financial ordinances during the calendar year.

Sandeep Londhe moved, seconded by Paul LaTour to approve the FY23 Financial Ordinance Calendar.

Roll call on motion:

Yes: Trustees LaTour, Londhe, Orr, Riddick

No: None

Abstain: None

Absent: Cytryn, Filapek, Stegeman

Motion Carried

FY23 FINANCIAL ORDINANCE CALENDAR APPROVED

ADJOURNMENT

Paul LaTour moved, seconded by Sandeep Londhe, the board voted unanimously to adjourn at 7:48 p.m.

All in favor

Motion carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**

Secretary, Board of Trustees

Kg