



**AURORA PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
POLICY AND PERSONNEL COMMITTEE
MEETING MINUTES
OCTOBER 20, 2021**

CALL TO ORDER: at 6:00 p.m.

Present: Trustees Paul LaTour, Matthew Orr

Absent: Sandeep Londhe

Also present was Executive Director Michaela Haberkern

ADDITIONS/CHANGES TO THE AGENDA: None

APPROVAL OF MINUTES OF SEPTEMBER 13, 2021 COMMITTEE MEETING:

Matthew Orr moved, and Paul LaTour seconded to approve the minutes of the September 13, 2021 committee meeting.

All in Favor

Motion Carried

COMMITTEE MEETING 09-13-21 MINUTES APPROVED

PUBLIC COMMENTS: None

NEW BUSINESS:

Policy Review Cycle

Michaela discussed the updated policy review cycle document with the committee. Only two policies are left for review.

Local History Collection Development Policy

Michaela discussed with the committee the discussions the EDI team and the library's consultant had about the term Latinx, and presented two alternatives to the committee. After some discussion, the committee agreed on new wording.

Matthew Orr moved, and Paul LaTour seconded, to recommend that the full board approve the Local History Collection Development Policy.

Motion Carried

Alcoholic Beverage Policy

Michaela outlined this policy for the committee, as it is a new policy for the library district. It gives the library the option to serve alcoholic beverages under certain circumstances. The policy closely follows the law and was reviewed and approved by the library's attorney.

Matthew Orr moved, seconded by Paul LaTour, to recommend that the full board approve the Alcoholic Beverages Policy.

All in favor

Motion carried

Exhibit and Display Policy

Michaela explained that the changes suggested to this policy are minor, and include adding language referring to Aurora's diverse community to exhibit selection criteria.

Matthew Orr moved, seconded by Paul LaTour, to recommend that the full board approve the Exhibit and Display Policy.

All in favor

Motion carried

Meeting and Study Room Policy

Michaela reviewed minor changes to the policy, mostly suggested by the EDI audit and related to fees.

Matthew Orr moved, seconded by Paul LaTour, to recommend that the full board approve the Meeting and Study Room Policy.

All in favor

Motion carried

Special Events Policy

Michaela discussed proposed changes to this policy, including reference to the Alcoholic Beverages Policy and streamlining the fee schedule.

Matthew Orr moved, seconded by Paul LaTour, to recommend that the full board approve the Special Events Policy.

All in favor

Motion carried

Unattended Child Policy

Michaela reviewed minor changes to the policy, mostly suggested by the EDI audit. This is the final policy in the audit.

Matthew Orr moved, seconded by Paul LaTour, to recommend that the full board approve the Unattended Child Policy.

All in favor

Motion carried

ADJOURNMENT

Matthew Orr moved, and Paul LaTour seconded to adjourn at 6:52 p.m.

All in Favor

Motion Carried

CERTIFIED TO BE A TRUE COPY

mh

Chair, Policy and Personnel
Committee