



**AURORA PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
POLICY AND PERSONNEL COMMITTEE
MEETING AGENDA
NOVEMBER 9, 2022
6:00 p.m.
SANTORI LIBRARY
JOHN AND JEAN SAVAGE BOARD ROOM**

- I. Call to order
- II. Roll Call
- III. Approval of minutes of the October 13, 2022 meeting
- IV. Public comments
- V. Employee Handbook Review: Social Media Guidelines; Performance evaluations; Rest and Meal Periods; Use of Electronic Equipment; Personal Devices (discussion)
- VI. Employee Handbook Review: Classification of Employment; Work Hours and Attendance; Hours and Compensation; EEO Policy; Drug Free Workplace; Confidentiality; Conflict of Interest; Safety in the Workplace; Visitors; Personnel Files; Personal Property; Parking; Smoking; Solicitation (discussion)
- VII. Adjournment