



**AURORA PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
POLICY AND PERSONNEL COMMITTEE  
MEETING MINUTES  
FEBRUARY 9, 2022**

**CALL TO ORDER:** at 6:04 p.m.

Present: Trustees Paul LaTour, Matthew Orr

Absent: Sandeep Londhe

Also present was Executive Director Michaela Haberkern

**IN-PERSON MEETING FINDING**

Committee Chair Paul LaTour stated in accordance with the Government Emergency Administrative Act PA100-0640, the Policy and Personnel Committee of the Aurora Public Library District Board of Library Trustees finds an in-person meeting is not practical or prudent because of the ongoing public health emergency and believes it is in the library's best interest to hold a virtual meeting to perform essential business.

**APPROVAL OF MINUTES OF JANUARY 18, 2022 COMMITTEE MEETING:**

Matthew Orr moved, and Paul LaTour seconded to approve the minutes of the January 18, 2022 committee meeting.

Yes: LaTour, Orr

No: None

Absent: Londhe

Abstain: None

All in favor, minutes approved

**COMMITTEE MEETING 01-18-2022 MINUTES APPROVED**

**PUBLIC COMMENTS:** None.

**SUCCESSION PLAN**

Michaela discussed changes to Succession and Continuity Plan suggested at the full board meeting.

Matthew Orr moved, and Paul LaTour seconded to recommend the full board approve the Succession and Continuity Plan as corrected.

Yes: LaTour, Orr

No: None

Absent: Londhe

Abstain: None

All in favor

**CONFIDENTIALITY OF LIBRARY RECORDS POLICY**

Paul led a discussion of the policy, including sections addressing the confidentiality of usage records of minors.

Paul LaTour moved, and Matthew Orr seconded to recommend the full board approve the Confidentiality of Library Records Policy as corrected.

Yes: LaTour, Orr  
No: None  
Absent: Londhe  
Abstain: None  
All in favor

## **ADJOURNMENT**

Matthew Orr moved, and Paul LaTour seconded to adjourn at 6:22 p.m.

Yes: LaTour, Orr

No: None

Absent: Londhe

Abstain: None

All in favor, motion carried

**CERTIFIED TO BE A TRUE COPY**

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Chair, Policy and Personnel  
Committee