



**AURORA PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
POLICY AND PERSONNEL COMMITTEE
MEETING MINUTES
JANUARY 18, 2023**

CALL TO ORDER: at 6:07 p.m.

Present: Trustees Paul LaTour and Matthew Orr

Absent: Sandeep Londhe

Also present were Executive Director Michaela Haberkern and Human Resources Manager Brenda Blough.

APPROVAL OF MINUTES OF DECEMBER 7, 2022 COMMITTEE MEETING:

Matthew Orr moved and Paul LaTour seconded to approve the minutes of the December 7, 2022 committee meeting.

All in favor, minutes approved

COMMITTEE MEETING 12-07-2022 MINUTES APPROVED

PUBLIC COMMENTS: None.

REVIEW OF LIBRARY HISTORY; WELCOME LETTER

Brenda reviewed the changes recommended at the last meeting.

REVIEW OF INTRODUCTION; EDI STATEMENT.

Brenda discussed the sections under review with the committee. Members of the committee agreed that the board's Equity and Inclusion Statement of 2020 should be included in the final version of the employee handbook.

COLLECTION DEVELOPMENT POLICY REVISIONS

Michaela reviewed proposed changes to the Request for Reconsideration section of the Collection Development Policy with the committee. Members agreed with the suggestions.

PROJECT PLAN REVIEW

Michaela discussed the final steps of the employee handbook review with the committee. Members agreed that one more meeting should complete the project. Michaela also mentioned her intent to bring the Succession and Continuity Plan to the board for discussion at the next regular meeting.

ADJOURNMENT

Matthew Orr moved and Paul LaTour seconded to adjourn at 6:29 p.m.
All in favor, meeting adjourned.

mh

Chair, Policy and
Personnel Committee