



223 W. Jackson Blvd.
Suite 1200
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Phone: (312) 253-3400

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Aurora Public Library District Eola Branch Rooftop Unit Replacement

Pre-Bid Meeting Agenda

Thursday, March 2nd, 2023; 9:00 AM;

Introductions:

- APLD - Michaela Haberkern - Executive Director
- APLD – Jeff DesJardine – Facilities Manager
- IMEG – Ryan Spaulding – Mechanical Designer
- StudioGC – Ryan LeFave – Architect – r.lefave@studiogc.com; 312-253-3431

Bid Opening

Monday, March 13, 2023 @ 1:00 PM
Santori Library
101 S. River St.
Aurora, IL 60506

Bid Specifics

- Allowances Section 012100. General Contingency: \$10,000
- Alternate Bids – None
- Addenda – issued electronically. None issued prior to meeting.
- Site visits –Immediately following.
- Bid Bond – is required - 10%
- Qualifications: Review General Requirements Section 004395 in the Project Manual.
- Submit “Bidder’s Required Bid Documents Checklist” with bid, included in with the “Bid Form” in the Project Manual. Section 004113, pages 4-6.

Proposal Instructions

- Sealed envelope with (1) Original and (1) Copy
- Identify envelope with 1. Project Name and 2. Name of Bidder
- No oral, telephonic, telegraphic, or facsimile proposals will be accepted.
- Interpretation of Contract Documents – requests in writing. Responses will be issued as Addenda.
- Confirmation of Addenda on submitted Bid Form
- All questions to be submitted to Ryan LeFave, Studio GC, r.lefave@studiogc.com by Tuesday, March 7th, 2023.

Tentative Construction Schedule

- Board Meeting approval date: March 22, 2023
- Commencement of Work on site: October 1, 2023
- Substantial Completion: November 1, 2023.
- Final Completion: November 1, 2023.

Reservation of Rights

The Owner reserves the right to reject bids or waive irregularities.



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Construction Specifics

- Certified Payroll IDOL report receipts must be submitted with each Application for Payment.
- Project Scope Review
- Major equipment deliveries and priorities – Library to remain operational and open to the public.
- Bidder's Responsibility for Conditions of Work at Site:
 - No Smoking on grounds
 - Contractor shall assume full responsibility for safekeeping of materials
 - Protect areas adjacent to work.
- Comments and Questions