

**REGULAR MEETING
BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

June 22, 2016

CALL TO ORDER: at 6:00 p.m.

Present: Trustees Stewart Beach, Jeffrey Butler, Norma Gobert, Richard Hawks, Walt Meinert, Archie Needam, John Savage, Andrew Smith

Absent: Trustees Richard Hawks and
Maria Lozano

Also present were Executive Director Daisy Porter-Reynolds, Director of Neighborhood Services Heather Sturm, Manager of Administration Kathleen Fennell, Director of Operations Linda Whitmill, Communications Manager Amy Roth, Foundation Manager Laura Stoney, Administrative Assistant Nicoletta Palmeri, Senior Manager of Children's Services Michelle Kilty, Karen Pfeifer and Cesar Ortega

ADDITIONS TO AGENDA: None

MINUTES OF THE PREVIOUS MEETING:

Andrew Smith moved, seconded by Walt Meinert, to approve the minutes of the May 25, 2016, meeting as written.

All in favor.

Motion carried.

MINUTES APPROVED

PUBLIC COMMENTS:

Public comments were heard from the following speakers:

Kathy Higgins

Armando Santana

Mary Sue Oflut

John Robinson

Anna Ishmael

Ruby Robinson

John Savage said that follow-up meetings will be held with the community, board and union to hear opinions about the cost cutting measures to balance the library's budget, particularly the reduction of hours at West Branch.

COMMUNICATIONS:

The June 2016 publicity "news clippings" binder collected by Amy Roth was passed around.

COMMITTEE REPORTS:

Finance

Jeffrey Butler moved, seconded by Norma Gobert, to approve the Aurora Public Library monthly expenditures as listed on the Authorization Sheet for the period May 26, 2016 through June 22, 2016 in the amount of \$868,840.45.

Roll call on motion:

Yes: Butler, Gobert, Meinert, Needam, Savage, Smith

No: None

Absent: Beach, Hawks, Lozano

Abstained: None

Motion carried.

PAYMENT OF BILLS

Technology

No report

Building & Grounds

No report

Policy & Personnel

No report

Executive Director Daisy Porter-Reynolds:

The 2016 Strategic Planning meetings are on schedule. Five focus groups have been identified to help the library determine where we are going in the future and to give us strategies to meet the needs for library services and programs. Those groups are community influencers, families w/children who do not use the library, Aurora residents who use other libraries, Spanish speakers in GED/ESL classes and computer use only card holders who are not eligible for full library card privileges. Additionally, community, telephone and in-house surveys will be launched during the months of July and August. Summary results will be presented to the board in September/October 2016.

Daisy Porter-Reynolds introduced Cesar Ortega who has been a TAB member and volunteer for years. His goal is to attend library school after he completes his undergraduate degree at NIU and work as Teen Librarian Hannah Sloan's counterpart.

Communications Manager Amy Roth:

Amy and Heather Sturm are answering questions from the community regarding the staff changes and reduced hours at West Branch.

Foundation Manager Laura Stoney:

- The Foundation continues to support the homebound community
- The Foundation has sponsored 150 Light of Learning Scholarships
- The Foundation is partnering with Kiwanis Shining Bright Literacy Program. For a \$33.33 donation, a child will receive a book a month for the entire school year – September 2016 – May 2017. Students will be identified through development screenings conducted through SPARK (Strong, Prepared And Ready for Kindergarten).
- Christina Campos and Jack Sturm may be considered for the Aurora Public Library Foundation Board

- On September 9th, the Foundation will be bringing donors together to learn about donor investments
- Save the date for the Sweet 16 Gala! The Foundation's second annual gala will be held Saturday, October 15th.

Deputy Director Michaela Haberkern:
No report.

FORMER BUSINESS: None

NEW BUSINESS:

Daisy Porter-Reynolds asked the board to approve closing all library locations on Friday, January 27, 2017 instead of Friday, August 12, 2016 for staff development day.

Andrew Smith moved, seconded by Norma Gobert, to approve closing all library locations on Friday, January 27, 2017 for staff development day.

All in favor.

Motion carried.

APPROVED LIBRARY CLOSING ON FRIDAY, JANUARY 27, 2017 FOR STAFF DEVELOPMENT DAY

Due to the demand of mobile hotspots, 140 holds, and patrons not returning hotspots, the Aurora Public Library Foundation has granted the library \$5,000.00 for 11 additional hotspots. Effective immediately, the fine for overdue hotspots will be increased from \$1.00 to \$5.00 a day with a maximum fine of \$20.00 plus internet access on the devices will be turned off.

Andrew Smith moved, seconded by Archie Needam, to approve the fine increase for mobile hotspots from \$1.00 to \$5.00 a day with a maximum fine of \$20.00. Plans are also in place to turn off internet access for overdue hotspots.

All in favor.

Motion carried.

Senior Manager of Children's Services Michelle Kilty presented the highlights of the Summer Program that runs June 4th – August 6th. Outreach and Children's Services worked together to create a specialized Summer Program for District 131 Summer School. Customers of all ages can participate; participants can register online or in person and they have several opportunities to redeem awards. Michelle Kilty noted that the library revised how participation is recorded this year, so it aligns with industry standards. She plans to attend the September board meeting to inform the board of the program results.

Resolution No. 2016-01 - A resolution authorizing the conveyance of property pursuant to the local government property transfer act and pursuant to a 2014 IGA - Parking improvements between the Library and the City of Aurora was submitted to the board for review and approval.

Andrew Smith moved, seconded by Walt Meinert, to approve Resolution 2016-01 – to accept the 2014 IGA parking improvements between the library and City of Aurora authorizing conveyance of the Property from the library to the City of Aurora.

All in favor
Motion carried

**APPROVED RESOLUTION 2016-01 - 2014 AUTHORIZING CONYEEYANCE OF
PROPERTY BETWEEN THE CITY OF AURORA AND THE AURORA PUBLIC
LIBRARY**

EXECUTIVE SESSION: None

ADJOURNMENT:

Norma Gobert moved, seconded by Archie Needam, to adjourn at 7:26 p.m.

All in favor.

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

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