

**BOARD OF LIBRARY DIRECTORS  
AURORA (ILLINOIS) PUBLIC LIBRARY**

**October 24, 2018**

**CALL TO ORDER:** 6:00 p.m.

Present: Trustees Dee Basile, Joe Filapek, Archie Needam, Melinda Riddick, John Savage, Eva Serrano, Andrew Smith

Absent: Jeffry Butler, Avis Miller (arrived 6:23 p.m.)

Also present were Executive Director Daisy Porter-Reynolds, Deputy Director Michaela Haberkern, Director of Neighborhood Services Heather Sturm, Senior Manager of Administration Kathleen Fennell, Communications Manager Miriam Meza, Foundation Manager Laura Stoney, Senior Manager of Adult Services Eric Battaglia and Administrative Assistant Kim Gautschi

**ADDITIONS/CHANGES TO THE AGENDA:** We will have the Public Comments first and we will not have an Executive Session or related votes.

**MINUTES OF SEPTEMBER 26, 2018 BOARD MEETING:**

Andrew Smith moved, seconded by Melinda Riddick to approve the minutes of the September 26, 2018 board meeting minutes as written:

Yes: Basile, Filapek, Needam, Riddick, Savage, Serrano and Smith

No: none

Abstain: none

Absent Butler, Miller

Motion Carried

**BOARD MEETING 9-26-2018 MINUTES APPROVED**

**PUBLIC COMMENTS:** John Savage, Board President, spoke briefly regarding the West Branch. The board welcomes the opportunity to hear from the community. John emphasized the board's commitment to improving and expanding services to the west side, and outlined next steps: an advisory committee, a Resolution of Hours of Operation, and a renewed commitment to transparency.

Following John Savage's introduction, eleven members of the community addressed their concerns regarding the West Branch. They expressed their love for the library, the location being a neighborhood resource and the ability to walk to and from the library from their homes along with its easy access to public transportation. There were comments on the lack of transparency to the taxpayers and not reaching out to the community to hear their needs and concerns. Comments also centered on costs savings of renovating the current library versus a buildout in a new site.

John Savage closed the Public Comment Section stating that the Library Board of Directors heard the residents' passion and that the dialogue will continue.

**Avis Miller arrived at 6:23 p.m.**

**STAFF REPORTS:**

Executive Director Daisy Porter-Reynolds reported a positive update in our revenue for next year. Our revenue forecast has increased by approximately \$500,000 due to rising property values. An employee, Mary Lynn Loftus, recently retired after 38 years of service with the library and we welcome our new Communications Manager, Miriam Meza.

Foundation Manager Laura Stoney – Laura Stoney announced the Foundation has seven new directors. Invitations were mailed out for the December 1, 2018 *We Care Together Party & Auction*. The Auction opens November 26.

Communications Manager Miriam Meza spoke briefly to introduce herself to the community.

**FORMER BUSINESS:** None

**NEW BUSINESS:**

Approval of the October Bills

Andrew Smith moved, seconded by Archie Needam to approve the monthly expenditures as listed on the Authorization Sheet for the period of September 27, 2018 to October 24, 2018, in the amount of \$735,438.65.

Roll call on motion:

Yes: Basile, Filapek, Miller, Needam, Riddick, Savage, Serrano and Smith

No: none

Abstain: none

Absent Butler

Motion Carried

**PAYMENT OF BILLS 9-27-2018 TO 10-24-2018**

Library Services on the West Side

Daisy Porter-Reynolds thanked the audience for being passionate about the West Branch. In order to obtain feedback from West Side residents on potential changes to service, we will form an advisory group, the West Side Think Tank, consisting of a board member, a West Branch staff member and seven Aurora residents living west of the river. We are looking for a geographically and demographically diverse group of passionate citizens. Our Communications Manager, Miriam Meza, posted applications for the Think Tank this morning on our Facebook, Twitter and our website. In addition, we will have a series of public meetings for people to provide input on what they would like to improve as far as West Side library services. We will also have online surveys for people who prefer to give feedback that way.

Resolution of Hours of Operation

The Board of Directors introduced Resolution No. 2018-02: Resolution Regarding Hours of Operation that would require a vote of the full board in public session if there were to be any reduction of hours or termination of service at any location. The Board does not

intend to reduce hours or end service anywhere but this resolution would be in effect moving forward.

RESOLUTION NO. 2018-02

RESOLUTION REGARDING HOURS OF OPERATION

WHEREAS, the Board of Directors of the Aurora Public Library values transparency and accountability to the public; and

WHEREAS, the Board is committed to supporting and maintaining excellence in library service in Aurora;

NOW, THEREFORE, BE IT RESOLVED that decisions regarding hours of operation or the termination of library service at any facility shall be made in open session by a roll call vote of the full board.

THIS RESOLUTION shall be in full force and effect from and after its passage and approval as required by law.

ADOPTED October 24, 2018

Andrew Smith moved, seconded by Joe Filapek, to approve the Resolution of Hours of Operation as outlined in Resolution NO. 2018-02.

Roll call on motion:

Yes: Basile, Filapek, Miller, Needam, Riddick, Savage, Serrano and Smith

No: none

Abstain: none

Absent Butler

Motion Carried

**RESOLUTION NO. 2018-02: RESOLUTION REGARDING HOURS OF OPERATION  
APPROVED**

Unattended Child Policy

Michaela Haberkern recommended changes to the Unattended Child Policy, which clarifies language that someone 14 or older must supervise children under the age of eight.

Andrew Smith moved, seconded by Joe Filapek, to approve the updated Unattended Child Policy.

All in favor.

Motion Carried

**APPROVED UNATTENDED CHILD POLICY UPDATE**

Per Capita Grant Requirement Discussion

Michaela Haberkern advised that a requirement of the 2019 IL Per Capital Grant is the Standard Chapter Review – Review and Report on Chapter 8, “Public Services: Reference and Reader’s Advisory Services” of “Serving Our Public 3.0: Standards for

Illinois Public Libraries, 2014". Eric Battaglia, Senior Manager of Adult Services, presented information on reference and readers' advisory services at APL. We have staff who can work with customers on all levels. APL reviews all components on a regular basis, provides information on voting and local history, and has a well-rounded collection of fiction and nonfiction. Staff are encouraged to attend continuing education. APL meets state recommendations for reference and readers' advisory services.

## **ADJOURNMENT**

On a motion by Andrew Smith, seconded by Eva Serrano, the board voted unanimously to adjourn at 6:55 p.m.

All in favor.

Motion carried

**ADJOURNMENT**

**CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Directors

Kg