

**BOARD OF LIBRARY DIRECTORS  
AURORA (ILLINOIS) PUBLIC LIBRARY**

**June 19, 2019**

**CALL TO ORDER:** at 6:00 p.m.

Present: Trustees Dee Basile, Jeffry Butler, Joe Filapek, Melinda Riddick, John Savage, Andrew Smith.

Absent: Avis Miller, Archie Needam, Eva Serrano

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Senior Administration Manager Kathleen Fennell, Foundation Manager Laura Stoney, Communication Manager Miriam Meza-Gotto, Director of Neighborhood Services Heather Sturm, West Branch Manager Scott Grotto, Human Resources Manager Brenda Blough, Administrative Assistant Kim Gautschi

**ADDITIONS/CHANGES TO THE AGENDA:** None

**MINUTES OF MAY 22, 2019 BOARD MEETING:**

Andrew Smith moved, seconded by Joe Filapek to approve the minutes of the May 22, 2019 board meeting.

Yes: Basile, Butler, Filapek, Riddick, Savage, Smith

No: None

Abstain: none

Absent: Miller, Needam, Serrano

Motion Carried

**BOARD MEETING 5-22-19 MINUTES APPROVED**

**STAFF REPORTS:**

Executive Director: Michaela Haberkern introduced Deputy Director Tom Spicer and West Branch Manager Scott Grotto who both started May 28, 2019. Michaela Haberkern recently attended Directors University June 3 through June 7, 2019 in Springfield. Sponsored by RAILS, this is an intensive training program for new directors across the State of Illinois. The in-depth agenda included personnel policies, record retention, budgeting, facilities management and working with the board. The Bookmobile and staff attended and represented the library at the 2<sup>nd</sup> Annual Pride Parade on June 9. Summer Reading Challenge participation is up 15% over this time last year. Adult and teen participation is up 20%. We noted a sizeable increase in adult program attendance versus childrens programming attendance because of the Memorial Day Parade. Attendance was down over April as we were closed two Sundays and we expect to see it down as we close on Sundays during the summer. Joe Filapek inquired about preparation for the upcoming census. The City of Aurora has invited us to participate in their census education program. We will provide access to computers as all responses are on line.

Foundation: Laura Stoney – The focus of the Foundation is on the bookmobile campaign. Laura Stoney distributed a drafted Case for Support. The Foundation would like to begin meeting with the library board of directors one-on-one the week of July 8. Our upcoming events

will be a Luau Barbecue on August 24, 2019 in the Parker Garden of Santori Library and a Magical Stories Reception and Auction on December 7, 2019 in the John C. Dunham Atrium of the Santori Library. All fundraising events are open to the public. A reminder on July 13 is our Wilkinson Family Event Day beginning at 10:00 a.m. There will be many organizations represented that Marie Wilkinson and family was and is involved in. There will be a presentation on the Korean War, a Madonna High School Reunion and teen art display. John Savage reminded the audience the bookmobile is a primary library service for East Aurora School District and a new bookmobile will be a capital expense of \$400,000. Marie Wilkinson was a huge advocate of the library and touched the community in many ways.

Facilities: At Santori, a humidifier canister cracked in a closet of the third floor Collection Services offices sending water pouring onto the floor and down into the second floor. Repairs include replacing the canister and approximately 10 ceiling files. Storytime floors have been stripped and waxed by Maintenance staff. The Maintenance staff has also begun cleaning hanging ceiling light fixtures throughout Santori. At Eola, a projector/sound system was installed in the large meeting room. West Branch has seen a lot of furniture rearranged to accommodate a new single service point.

**Public Comments:** Three members from the community addressed the board.

**FORMER BUSINESS:** None

**NEW BUSINESS:**

Approval of May-June Bills

Andrew Smith moved, seconded by Dee Basile to approve the monthly expenditures as listed on the Authorization Sheet for the period May 23, 2019 to June 19, 2019 in the amount of \$843,070.34

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Smith

No: None

Abstain: none

Absent: Miller, Needam, Serrano

Motion Carried

**PAYMENT OF BILLS 5-23-19 TO 6-19-19 APPROVED**

Questions on Bills: Bookmobile Roundup – is a continuing education and network event that all bookmobile staff attended.

Expansion of West Branch Hours

We have determined by consolidating to one service point we can stay open more hours with existing staffing levels. We ask the board to approve expanding the West Branch hours effective September 3, 2019 to: 9:00 am – 8:00 pm Monday-Thursday, 9:00 am – 5:00 pm Friday – Saturday, and 1:00 pm – 5:00 pm school year Sundays. We commend Heather Sturm, who spearheaded the redesign, and the West Branch staff who worked very hard to make this happen and reimagining their workflow to serve the community better.

Jeffry Butler moved, seconded by Andrew Smith, to expand the hours at West Branch as presented.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Smith

No: None

Abstain: none

Absent: Miller, Needam, Serrano

Motion Carried

## **EXPANSION OF WEST BRANCH HOURS APPROVED**

### Engage to Change Eola Road Branch

Heather Sturm presented an outline of Engage to Change Eola Branch. Using the same main three questions as we did at West Branch we want to ask our customers at Eola Road what we do well, what we could do better and how can we help customers feel heard through this process? This information will assist us as we design building improvement projects in the coming years.

### Library District Conversion

A bill recently passed in the State Legislature that would require a referendum as to whether our library board should be elected rather than appointed. That bill has passed the House and the Senate, and if the governor signs it before August 31, it will become law. If that happens, there will be a referendum in the spring of 2020 asking Aurora voters to decide if they want the library board to be elected rather than appointed. If voters say yes, there will be an election for library board members in (probably) the spring 2021.

Roger Ritzman, the library's attorney, addressed the board regarding the legal implications of converting to a library district. This collected information is part of the board's ongoing process of gathering information to make an informed decision as we move forward. The board is in the initial stages of discussing the conversion and it is imperative to identify key issues that merits converting to a library district and outlining the advantages and disadvantages.

As a board, we need to look at all options. There is a lot of information to digest and is a multi-month process. The board will have open meetings with time for comments and questions. We as a board need to look at all options.

## **ADJOURNMENT**

On a motion by Andrew Smith, seconded by Dee Basile, the board voted unanimously to adjourn at 7:02 p.m.

All in favor.

Motion carried.

**ADJOURNMENT**

**CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Directors

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