

**BOARD OF LIBRARY DIRECTORS  
AURORA (ILLINOIS) PUBLIC LIBRARY**

**NOVEMBER 20, 2019**

**CALL TO ORDER:** at 6:00 p.m.

Present: Trustees Dee Basile, Jeffry Butler, Joe Filapek, Avis Miller, John Savage, Eva Serrano, Andrew Smith

Absent: Melinda Riddick

One Vacancy

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Director of Neighborhood Services Heather Sturm, Foundation Manager Laura Stoney, Communication Manager Miriam Meza-Gotto, Human Resources Manager Brenda Blough, Senior Manager of Administration Kathleen Fennell, Administrative Assistant Kim Gautschi

**ADDITIONS/CHANGES TO THE AGENDA:** None

**MINUTES OF OCTOBER 23, 2019 BOARD MEETING:**

Andrew Smith moved, seconded by Avis Miller, to approve the minutes of the October 23, 2019 board meeting.

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**BOARD MEETING 10-23-19 MINUTES APPROVED**

**STAFF REPORTS:**

Executive Director Michaela Haberkern reported that our Kiwanis Children's Center has spent the fall visiting East Aurora School District 131 and will visit West Aurora School District 129 in the spring. The Collection Services Department has been working on our automation acquisition process to get new books to the shelves faster for customer checkout. The library has held a series of community meetings to present *2020 and Beyond* at each branch to update the public about the levy and possibility of becoming a library district. Another presentation will be available in Spanish on Thursday, November 21 at Santori Library. We have received a lot of positive responses. Tom Spicer has also held informational meetings for staff. In addition, we have placed a survey on our website for customers to share their thoughts on the importance of the library for their own personal use as well as for the community. Our entire presentation along with frequently asked questions is available on our website.

Foundation: Laura Stoney asked board members to continue spreading the word of our upcoming event Magic in Motion, a wine/beer tasting and auction, on Saturday, December 7. We will be presenting the Lifelong Inspiration Award to the Aurora Police Department and the

Thomas L. Weisner Educational Collaboration Award to College of DuPage. The proceeds from the event funding will go towards the bookmobile campaign.

Facilities: Kathy Fennell reported that a Santori exterior window that was shattered on September 29 was replaced on October 28. The replacement was delayed due to inclement weather. In addition, at Santori, fourteen LED light fixtures were installed in Outreach Services Department and our irrigation system has been winterized.

Correspondence: None

**Public Comments:**

Two community members made comments.

**FORMER BUSINESS:** None

**NEW BUSINESS:**

Approval of October - November Bills

Andrew Smith moved, seconded by Dee Basile to approve the monthly expenditures as listed on the authorization sheet for the period October 24, 2019 to November 20, 2019 in the amount of \$844,816.65.

Roll call on motion:

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**PAYMENT OF BILLS 10-24-19 TO 11-20-19 APPROVED**

Questions on Bills: Bookmobile Repair – The Bookmobile had to be towed because it wouldn't start. It was found that terminal connections at the starter motor were corroded and needed repair.

2020 BOARD OF DIRECTORS' MEETING SCHEDULE

Dee Basile moved, seconded by Avis Miller, to approve the 2020 Board of Directors' Meeting Schedule.

Roll call on motion:

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**2020 BOARD OF DIRECTORS' MEETING SCHEDULE APPROVED**

### 2020 Library Closed Dates

Andrew Smith moved, seconded by Joe Filapek, to approve the 2020 Library Closed Dates.

Roll call on motion:

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**2020 LIBRARY CLOSED APPROVED**

### 2020 Levy Resolution

Michaela Haberkern asked the board to take action tonight to approve the Resolution Regarding Library Funding for City Levy. This resolution requests the City Council to increase our levy by \$2.2 million as discussed at our community meetings and previously at library board meetings and the board's finance committee meetings. This resolution requests the City Council to include \$14,726,319.00 in the City's tax levy for the library.

Michaela explained that Section 2.4b of the 2020 Levy Resolution requests a dollar amount as EAV will not be certified until June.

Board members discussed the importance of funding our capital needs going forward, of improving our materials budget, and building the fund balance. Trustee Jeffrey Butler asked a series of questions about the process of requesting a higher levy from the city.

Andrew Smith moved, seconded by Eva Serrano, to approve the 2020 Levy Resolution

Roll call on motion:

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**2020 LEVY RESOLUTION APPROVED**

### 2019 Amended Budget Resolution

Michaela Haberkern also asked the board to take action to approve the Resolution re Amended Budget. Tax levies are based on budgets; therefore, we must amend our 2019 budget to reflect the amount we wish to collect in 2020. The library requests this increase after a comprehensive analysis of the library's finances, including known capital needs, an awareness of the upcoming increase to the minimum wage, and ongoing community input regarding the need for more materials, more technology, improved spaces, and more responsive programming.

Andrew Smith moved, seconded by Joe Filapek, to approve the 2019 Amended Budget Resolution.

Roll call on motion:

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**2019 AMENDED BUDGET RESOLUTION APPROVED**

**MINUTES OF OCTOBER 23, 2019 EXECUTIVE SESSION:**

Jeffrey Butler moved, seconded by Avis Miller, to approve the minutes of the October 23, 2019 executive session.

Yes: Basile, Butler, Filapek, Miller, Savage, Serrano, Smith

No: None

Abstain: none

Absent: Riddick

One Vacancy

Motion Carried

**EXECUTIVE SESSION 10-23-19 MINUTES APPROVED**

**ADJOURNMENT**

On a motion by Andrew Smith, seconded by Eva Serrano, the board voted unanimously to adjourn at 6:50 p.m.

All in favor.

Motion carried.

**ADJOURNMENT**

**CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Directors

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