

**BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

FEBRUARY 19, 2020

CALL TO ORDER: at 6:00 p.m.

Present: Trustees Delia Nila Basile, Jeffry Butler, Joe Filapek, Melinda Riddick, John Savage, Eva Serrano, Andrew Smith

Absent: Avis Miller

One Vacancy

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Director of Neighborhood Services Heather Sturm, Senior Manager of Administration Kathleen Fennell, Human Resources Manager Brenda Blough, Foundation Manager Laura Stoney, Communication Manager Miriam Meza-Gotto, Administrative Assistant Kim Gautschi

ADDITIONS/CHANGES TO THE AGENDA: Addition: Executive session to discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).

MINUTES OF JANUARY 22, 2020 BOARD MEETING:

Andrew Smith moved, seconded by Delia Nila Basile, to approve the minutes of the January 22, 2020 board meeting.

Yes: Basile, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: Jeffry Butler

Absent: Miller

One Vacancy

Motion Carried

BOARD MEETING 1-22-20 MINUTES APPROVED

STAFF REPORTS:

Executive Director: Michaela Haberkern advised the library is adding switch games to our collection using this opportunity to demo a floating collection. This is a current trend in libraries, and we are excited to see how it will work here.

Public Library District Update: Our attorney will soon file a petition to the Kane County Circuit Clerk soon. This process will take a few months and meanwhile, administration will continue work to prepare for separation, including a request for proposal for payroll and accounting software.

Michaela informed trustees of a training opportunity on March 14, 2020 hosted by the Illinois Library Association.

Foundation: Laura Stoney reminded the board of the March 7th Foundation Board retreat. The first phase of the Foundation audit has been completed and the second phase will be in August. Laura is soliciting financial donations for summer challenge and working on videos for the bookmobile campaign.

Facilities: Kathy Fennell advised that the library has received Kane County TIF surplus funds in the amount of \$19,741. Proposals for cleaning services are due March 24 and we will make a recommendation to the board at the April meeting.

Correspondence: None

Public Comments: One community member addressed the board on the topic of Census outreach.

FORMER BUSINESS: None

NEW BUSINESS:

Approval of January - February Bills

Andrew Smith moved, seconded by Joe Filapek to approve the monthly expenditures as listed on the authorization sheet for the period January 23, 2020 to February 19, 2020 in the amount of \$817,548.19.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: Miller

One Vacancy

Motion Carried

PAYMENT OF BILLS 1-23-20 TO 2-19-20 APPROVED

Approval of Bylaws Revision

Michael Haberkern proposed three changes to the Bylaws of the Aurora Public Library Board. First change is Section 1.3.4, adding a treasurer position to the board officers. Second change is to 1.3.5, detailing the duties of the treasurer. The final change is to Section 1.3.6, removing the specification for ballot voting. This allows for voice vote, roll call vote, secret or open ballot at the discretion of the board.

Andrew Smith moved, seconded by Delia Nila Basile, to approve the Bylaws revisions.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: Miller

One Vacancy

Motion Carried

BYLAWS OF THE AURORA PUBLIC LIBRARY BOARD REVISION APPROVED

Board Officers Elections

The following board members expressed their willingness to serve as officers on the Aurora Public Library Board of Directors: Andrew Smith, President Joe Filapek, Vice President, John Savage, Treasurer and Melinda Riddick, Secretary.

Delia Nila Basile moved, seconded by Jeffry Butler, to elect Andrew Smith as President of the Aurora Public Library Board of Directors.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: Miller

One Vacancy

Motion Carried

ANDREW SMITH ELECTED PRESIDENT OF THE AURORA PUBLIC LIBRARY BOARD OF DIRECTORS

Melinda Riddick moved, seconded by Andrew Smith, to elect Joe Filapek as Vice President of the Aurora Public Library Board of Directors.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: Miller

One Vacancy

Motion Carried

JOE FILAPEK ELECTED VICE PRESIDENT OF THE AURORA PUBLIC LIBRARY BOARD OF DIRECTORS

Andrew Smith moved, seconded by Jeffry Butler, to elect John Savage as Treasurer of the Aurora Public Library Board of Directors.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: Miller

One Vacancy

Motion Carried

JOHN SAVAGE ELECTED TREASURER OF THE AURORA PUBLIC LIBRARY BOARD OF DIRECTORS

Delia Nila Basile moved, seconded by Joe Filapek, to elect Melinda Riddick as Secretary of the Aurora Public Library Board of Directors.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None
Absent: Miller
One Vacancy
Motion Carried

**MELINDA RIDDICK ELECTED SECRETARY OF THE AURORA PUBLIC
LIBRARY BOARD OF DIRECTORS**

Committee Appointments

John Savage asked board members to communicate committee preferences to new President Andrew Smith.

Resolution Honoring Avis Miller

Resolution Adopted by the Board of Directors
of the Aurora Public Library Honoring Avis Miller
February 19, 2020

Whereas, Avis Miller served with distinction and dedication on the Board of Directors for three years; and

Whereas, she has given generously of her time and talent to serve on the Building and Grounds Committee of the Board; and

Whereas, she has also diligently served on the Finance Committee of the Board; and

Whereas, her genuine passion for the work and purpose of the library has been of great value to the community; and

Whereas, the mood of many meetings has been greatly improved by her generous and widespread distribution of hard candy, lozenges, chocolates, and the like; and

Whereas, her commitment to the value of the library as an educational institution has been an inspiration to the staff and the public;

Therefore, be it resolved, that this Board of Directors expresses its sincere appreciation for Avis for her many contributions to the library.

Passed on this day of February 19, 2020, by the unanimous vote of the Board of Directors of the Aurora Public Library.

Jeffry Butler moved, seconded by Eva Serrano to Adopt Resolution honoring Avis Miller for her service on the Board of Directors.

All in favor
Motion carried.

RESOLUTION ADOPTED HONORING AVIS MILLER

2019 Annual Report

Deputy Director Tom Spicer and Communication Manager Miriam Meza-Gotto presented the 2019 Annual Report. The report highlights our biggest changes over the year, our strategic plan and how people are using the library. The 2019 Annual Report will be available on our website.

Jeffry Butler moved, seconded by Andrew Smith, to approve and adopt the 2019 Annual Report.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: Miller

One Vacancy

Motion Carried

2019 ANNUAL REPORT APPROVED

2017-2019 Strategic Plan in Review

Miriam Meza-Gotto presented a video of the review of our 2017-2019 Strategic Plan. The video will be available on our website.

EXECUTIVE SESSION: Andrew Smith moved, seconded by Delia Nila Basile, to adjourn to Executive Session at 6:39 p.m. to discuss the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: none

Abstain: none

Absent: Miller

One Vacancy

All in favor

Motion carried

APPROVED EXECUTIVE SESSION

On a motion by Andrew Smith, seconded by Joe Filapek, the board voted unanimously by roll call to adjourn executive session at 7:00 p.m.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: none

Abstain: none

Absent: Miller

One Vacancy

All in favor

Motion carried

APPROVED ADJOURNED EXECUTIVE SESSION

On a motion by Joe Filapek, seconded by Andrew Smith, the board voted unanimously by roll call to return to open session at 7:01 pm.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: none

Abstain: none

Absent: Miller

All in favor

Motion carried

APPROVED RETURN TO OPEN SESSION

ADJOURNMENT

On a motion by Andrew Smith, seconded by Jeffry Butler, the board voted unanimously to adjourn at 7:02 p.m.

All in favor.

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

Kg