

**Regular Meeting
BOARD OF LIBRARY DIRECTORS
AURORA PUBLIC LIBRARY DISTRICT**

September 23, 2020

Public Act 100-0640 amends the Open Meetings Act to expressly authorize public bodies to meet remotely in certain circumstances without the otherwise required quorum present at the meeting place. The new law requires the head of the public body determine that an in-person meeting is not practical or prudent because of a disaster. At least one member of the public body or the Chief Administrator Officer or the Chief Legal Officer must be physically present at the meeting place unless it is not feasible because of the disaster. Michaela Haberkern is present at the library. The library is partially open today, so it is feasible for her to be there. The meeting will be recorded and will be available on the library's website for 30 days and will be archived in our Administrative offices thereafter. The meeting was held via Zoom and viewable on the library's Facebook page. As with all open meetings we provide space for public comments in accordance with the law. For the purposes of this virtual meeting we asked the public to submit their comments via email or voice messages.

CALL TO ORDER: at 6:02 p.m.

President Andrew Smith stated in accordance with the Government Emergency Administrative Act PA100-0640, The Aurora Public Library District Board of Directors find an in-person meeting is not practical or prudent because of the ongoing public health emergency and believes it is in our best interest to hold a virtual meeting to perform essential business.

Present: Trustees Dee Nila Basile, Jeffry Butler, Joe Filapek, Melinda Riddick, Eva Serrano, John Savage, Andrew Smith

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Director of Neighborhood Services Heather Sturm, Senior Manager of Administration Kathleen Fennell, Human Resources Manager Brenda Blough, Communications Manager Miriam Meza-Gotto, Administrative Assistant Kim Gautschi

ADDITIONS/CHANGES TO THE AGENDA: We will remove Kane County Resolution and IGA in the new business and consider it next time.

MINUTES OF AUGUST 26, 2020 PUBLIC HEARING:

Delia Nila Basile moved, seconded by Joe Filapek, to approve the minutes of the August 26, 2020 Public Hearing.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

PUBLIC HEARING 8-26-20 MINUTES APPROVED

MINUTES OF AUGUST 26, 2020 BOARD MEETING:

Delia Nila Basile moved, seconded by Eva Serrano, to approve the minutes of the August 26, 2020 board meeting.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

BOARD MEETING 8-26-20 MINUTES APPROVED

STAFF REPORTS: Michaela Haberkern reported the library held its annual Staff Development Day on Friday, September 17. It was a virtual all-staff day with a focus on equity, diversity and inclusion. Vince Gaddis was our keynote speaker. We gave our annual Ruthmary Wood Excellence in Customer Service Award to Christine Koontz and Celia Hurd for outstanding customer service in this extraordinary year.

Michaela reported that Sunday hours began on September 15 from 1-5 pm at all locations. Staff are experimenting with making more computer stations available for walk-in customers in response to the way people are using us. We are also working on study room and study table availability and will have more information on that soon. We are constantly working on the right balance of service and safety. As case counts continue to moderate in Aurora, we are looking to provide more in-person services and we are keeping a close eye on the numbers as the weather changes.

The Foundation's Virtual Fun Run will be held October 9-17. Thank you to everyone who has signed up or sponsoring.

The library is considering expanding our wifi footprint so better support virtual learning, and we will partner with our school districts and the City as appropriate. Deputy Director Tom Spicer reported on a partnership with District 131 for a Back to Reading Illinois State Library Grant which would help put eBooks in the hands of students. Trustee Eva Serrano remarked that she would like to see the library also incorporate participation with parents.

The library co-sponsored a workshop about how to be elected as a library trustee with the Gale Borden Memorial Library in Elgin. We had about twenty-five people in attendance. The webinar was also recorded and is also available on our website.

Finance Committee Report: The Finance Committee met on September 14, 2020 and discussed establishing an independent banking relationship and the levy estimate. The committee recommends that the full board pass the resolutions in New Business.

Public Comments: One public comment thanking staff for the voter information page on the library's website.

NEW BUSINESS:

Approval of August-September Bills

John Savage moved, seconded by Delia Nila Basile to approve the monthly expenditures as listed on the Authorization Sheet for the period August 27, 2020 to September 23, 2020 in the amount of \$823,647.46.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

PAYMENT OF BILLS 8-27-20 TO 9-23-20 APPROVED

Resolution to Determine Estimate of Funds Needed

The Finance Committee recommends that the full board pass Resolution No. 2020-2.

John Savage moved, seconded by Melinda Riddick to approve the Resolution to Determine Estimate of Funds Needed.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED APPROVED

Resolution Confirming Banking Relationship

The Finance Committee recommends that the full board pass Resolution No. 2020-1.

John Savage moved, seconded by Joe Filapek to approve the Resolution Confirming Banking Relationship.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

RESOLUTION CONFIRMING BANKING RELATIONSHIP APPROVED

Revenue Update

Michaela Haberkern outlined the library's revenue receipts as of 9/22/20 from all four counties. Kane County is at 88% for collections for this revenue cycle, DuPage 95%, Will 61% and Kendall at 58% for a total 88%. This is fairly typical; we look to be ahead compared to last year.

EXECUTIVE SESSION

Eva Serrano moved, seconded by Delia Nila Basile, to adjourn to Executive Session at 6:32 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act (5 ILCS 120/2(c)(21) including semi-annual review of executive session minutes.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: none

Abstain: none

Absent: none

Motion carried

EXECUTIVE SESSION APPROVED

ADJOURN EXECUTIVE SESSION

On a motion by Joe Filapek, seconded by Eva Serano, the board voted unanimously by roll call to adjourn executive session at 6:55 p.m.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion carried

ADJOURNED EXECUTIVE SESSION APPROVED

RETURN TO OPEN SESSION

Jeffry Butler moved, seconded by Delia Nila Basile, to return to Open Session at 6:56 p.m.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

MOTION TO RETURN TO OPEN SESSION APPROVED

APPROVAL TO RELEASE PORTIONS OF THE MINUTES OF OCTOBER 23, 2019 AND JULY 22, 2020 EXECUTIVE SESSION MINUTES:

On a motion by Delia Nila Basile, seconded by Eva Serrano, the board voted unanimously to release for public inspection parts of the executive session minutes for October 23, 2019 and July 22, 2020. The board has found the need for confidentiality still exists for parts of the executive session minutes for October 23, 2019 and July 22, 2020 and that portions thereof no

longer require confidential treatment and are available for public inspection. A need for confidentiality still exists for the minutes of the February 19, 2020 and the June 24, 2020 minutes and that no part of those minutes will be released. Released executive session minutes will contain the agreed redactions and will be available for public inspection in the administrative offices and published on the library's website.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: none

Abstain: none

Absent: none

Motion carried

**APPROVAL OF RELEASE OF PORTIONS OF THE MINUTES OF OCTOBER 23, 2019
AND JULY 22, 2020, EXECUTIVE SESSION MINUTES.**

ADJOURNMENT

Joe Filapek moved, seconded by Delia Nila Basile, the board voted unanimously to adjourn at 6:57 p.m.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

Kg