

**AURORA PUBLIC LIBRARY DISTRICT  
FINANCE COMMITTEE MEETING  
September 14, 2020**

**Public Act 100-0640 amends the Open Meetings Act to expressly authorize public bodies to meet remotely in certain circumstances without the otherwise required quorum present at the meeting place. This law requires the head of the public body determine that an in-person meeting is not practical or prudent because of a disaster. At least one member of the public body or the Chief Administrator Officer or the Chief Legal Officer must be physically present at the meeting place unless it is not feasible because of the disaster. Michaela Haberkern is present at the library. The library is partially open today, so it is feasible for her to be there. The meeting will be recorded and will be available on the library's website for 30 days and will be archived in our Administrative offices thereafter. The meeting was held via Zoom and viewable on the library's Facebook page. As with all open meetings we provide space for public comments in accordance with the law. For the purposes of this virtual meeting we asked the public to submit their comments via email or voice messages.**

**CALL TO ORDER:** at 9:00 a.m.

**Present:** Jeffry Butler, Joe Filapek, John Savage

**Absent:** Andrew Smith

Also present Executive Director Michaela Haberkern, Communications Manager Mariam Meza-Gotto and Administrative Assistant Kim Gautschi

Treasurer John Savage stated in accordance with the Government Emergency Administrative Act PA 100-0640, the Aurora Public Library District Board of Directors Finance Committee finds an in-person meeting is not practical or prudent and believes it is in the library's best interest to hold a virtual meeting to perform essential business.

**ADDITIONS/CHANGES TO THE AGENDA:** None

**MINUTES OF JULY 14, 2020 FINANCE COMMITTEE MEETING:**

Joe Filapek moved, seconded by Jeffry Butler, to approve the minutes of the July 14, 2020 Finance Committee meeting.

Yes: Butler, Filapek, Savage

No: None

Abstain: None

Absent: Smith

Motion Carried

**FINANCE COMMITTEE 07-14-20 MINUTES APPROVED**

## **NEW BUSINESS:**

### **Resolution Confirming New Banking Relationship**

Michaela Haberkern advised the library's current primary banking relationship is with Old Second National Bank through the City of Aurora. The library district will need to establish an independent relationship with the bank. Library staff prefer someone local and is very satisfied with the current service received from Old Second. Michaela Haberkern and Kathleen Fennell met with Senior Vice President Juwana Zanayed who walked them through the offerings the bank uses most often with other government bodies, including online banking and electronic transaction services as well as the Customer Payment Portal. Old Second offers excellent fraud protection and security compliance. Michaela Haberkern asked the Finance Committee to give this resolution due consideration and recommend the board approve this resolution confirming intent to establish a banking relationship with Old Second. The bank requires a resolution of the board's full intent in order to move forward with this.

Joe Filapek moved, seconded by Jeffrey Butler, for the Finance Committee to recommend the Resolution To Confirm New Banking Relationship to the full board for approval.

Yes: Butler, Filapek, Savage

No: None

Abstain: None

Absent: Smith

Motion Carried

### **FINANCE COMMITTEE APPROVES THE RECOMMENDATION TO THE FULL BOARD TO PASS THE RESOLUTION TO CONFIRM NEW BANKING RELATIONSHIP**

### **Resolution to Determine Estimate of Funds Needed for FY2020-21**

Michaela Haberkern explained the levy estimate. The board will pass our first levy ordinance by November to comply with the statutory deadline of December 29, 2020. Our attorney, Roger Ritzman, explained this resolution as an internal document that serves as a reminder for us and for the public our intent to comply with truth and taxation laws which would require us to hold a public hearing if we set our levy more than 5% higher than the previous year's extension. The Finance Committee's action today is to recommend the full board approve this resolution.

Jeffrey Butler moved, seconded by Joe Filapek to recommend the Resolution to Determine Estimate of Funds Needed for FY2020-21 to the full board for approval.

Yes: Butler, Filapek, Savage

No: None

Abstain: None

Absent: Smith

Motion Carried

**FINANCE COMMITTEE APPROVED THE FULL BOARD APPROVE RESOLUTION  
TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR FY2020-2021**

**Revenue Update**

Michaela Haberkern reported as of Friday, September 11, 2020 revenue collections were at 66%. This time last year, we were at 68%. This is a reasonable and expectable percentage for this time of the month. We have received the 2020 Illinois Per Capita Grant in the amount of \$247,373.75 and we have applied for CARES Act funding grants from both Kane and Will County for a total of about \$35,000 through the period July 1, 2020. The City of Aurora is applying for FEMA funds for us for the period through June 30, 2020. Those grants will help us defray the cost of helping to control the spread of COVID-19.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

On a motion by Joe Filapek, seconded by Jeffrey Butler, the Finance Committee voted unanimously to adjourn at 9:19 a.m.

All in favor.

Motion carried.

ADJOURNMENT

**CERTIFIED TO BE A TRUE COPY**

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Committee Chairperson (Member)

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