



## Library Code of Conduct

The Aurora Public Library encourages the public to use its facilities, materials and services to fulfill their educational, cultural and recreational needs. To best serve all library users and staff, certain standards and rules of library behavior have been established. Behavior becomes unacceptable when it interferes with appropriate use of the library by others or when it could result in a safety hazard, injury, or damage to library property.

### Rules of Conduct:

- Any act or conduct in violation of federal, state, or local law, ordinance or regulations or library rules or policies is prohibited in any library facility
- Behavior which may disturb others and interfere with their rights to use library facilities is prohibited, including, but not limited to, loud, repetitive, abusive, obscene or threatening language, loud telephone conversations, signing, running, shoving, throwing things, fighting, physical or verbal harassment of staff or other patrons; or offensive, pervasive odor that interferes with others' use and quiet enjoyment of the library.
- Patrons must maintain orderly and safe entry/exit of the library by not loitering in high traffic areas, doorways, aisles, and stairways.
- Patrons not engaged in reading, studying, or using library materials or equipment in a considerate manner may be asked to leave the library facility.
- Audio/visual equipment, used with headphones, and cell phones may be used in the library facilities provided the equipment's volume or the speaker's voice level does not disturb others.
- Prior permission from the Library Director or designee is required prior to recording any sound or image on television equipment, tape, or film or on electronic or digital devices, such as cell phones, while on library property.
- Smoking, eating, sleeping or lounging on furniture are not permitted in library facilities.
- Consumption of non-alcoholic beverages in covered containers is permitted in designated areas of library facilities. Drinking alcoholic beverages on library property or entering the library in a perceived or actual state of intoxication is prohibited.
- Proper attire which conforms to the standard of the community for public places, including shoes and shirts, is required at all times.

- Only those animals needed to assist a patron with a disability are allowed in library facilities.
- Use of sporting equipment is not allowed in any library facility.
- Illinois law authorizes the Board of Directors to “exclude from the use of the library any person who willfully violates an ordinance or regulation prescribed by the board”. (Illinois Compiled Statutes, 75 ILCS 16/30-55.55). Failure to abide by the Library Code of Conduct may result in loss of library privileges. Any patron whose privileges have been denied may have the decision reviewed by the Library Board of Directors upon prior written request.

Approved by the Library Board of Directors January 28, 2015