



Solicitation Policy

Solicitation means activities which include conducting surveys, requesting or collecting signatures (including signatures on petitions for candidates for public office), and distributing leaflets or other material.

Solicitation inside all library facilities is prohibited. Library facilities include all buildings and facilities owned, rented, or used by the library.

Solicitation is permissible with approval outside library facilities, at least 15 feet from the entrance to the library facility. A request for approval of solicitation outside library facilities should be submitted to the Executive Director or designee at least 24 hours in advance.

Solicitation may not disrupt library operations, impede customers from entering/exiting the library facility, or create unsafe traffic conditions on sidewalks, roadways or parking lots.

A request from a non-profit group wishing to solicit inside library facilities for selling or fundraising must be submitted to the Executive Director or designee at least 7 days in advance. Approval of solicitation by a non-profit group is subject to the library's discretion. For-profit groups are prohibited from engaging in solicitation inside library facilities.

Solicitation must comply with City of Aurora ordinances, rules and regulations.

Solicitation is subject to compliance with the Library's Code of Conduct.

Programs or events which are sponsored or co-sponsored by the library and/or the Aurora Public Library Foundation are exempt from this policy.

As approved by the Library Board of Directors December 19, 2018.